



**SOLICITATION SIGNATURE PAGE**

(Please attach to Goal Setting Worksheet and API Recommendation Form)

Presented at GSC Meeting: 04/17/2024

Department/Division Airports - Maintenance  
Terminal Door Replacement / IFB 24-061/DJ

Project Name/Number \_\_\_\_\_

Contract Manager Megan Davis, Special Projects Manager

Phone/ E-mail 561-471-7438

Estimated Date of Advertising 5/15/2024 Estimated Dollar Value of Project \$400,000.00

Type of Solicitation IFB

**DEPARTMENT/DIVISION/OFFICE**

**SIGNATURE AND DATE**

Originating Department/Division Airports, Maintenance

Department/Division Director Gary M. Sypek, Senior Deputy Director, Dept. Of Airports *Gary M. Sypek*

OEBO Terry Newton (SBDS II) *Terry Newton*

Goal Setting Committee Chairperson \_\_\_\_\_



## Solicitation Review and API Recommendation

Department/Division \_\_\_\_\_

Project Name/Number \_\_\_\_\_

Contract Manager \_\_\_\_\_

Phone/e-Mail \_\_\_\_\_

Estimated Date of Advertising \_\_\_\_\_ Estimated Dollar Value of Project \_\_\_\_\_

Type of Solicitation \_\_\_\_\_

The following steps have been taken in the review of the scope of services and terms:

### EARLY/FORMAL REVIEW\*

- A review of the Terms and Conditions of the solicitation and contract has been reviewed and removed any language or conditions that may adversely impact S/M/WBE firms to respond.
- Special contract requirements are included due to the following:

- This solicitation has been reviewed to identify opportunities for De-Bundling or Aggregating to increase competition among S/M/WBE firms.
- This solicitation review has considered and determined this contract is sized to maximize S/M/WBE participation in the bidding process. The following steps were taken:

- The following opportunities have been combined to increase the competition among S/M/WBE firms:

- The selection criteria will not unnecessarily restrict competition or adversely impact the ability for S/M/WBE firms to respond or participate as subcontractors. The following steps were taken:

- The project will be advertised for a minimum of 30 days unless where practical or for a longer period if required by state law.
- Researched relative availability for the particular good or service at the prime and subcontractor levels.
- Consult with department management which API will create maximum opportunity for S/M/WBEs or prepare Waiver.
- Complete Goal Setting form with backup documentation.
- The originating department has determined there are no S/M/WBE subcontracting opportunities and have included documentation associated with the **No API** recommendation on the Goal Setting Worksheet.
- Forward to the OEBO for review.
- If the OEBO agrees, submit to the Purchasing or Originating Department.
- If the OEBO disagrees, change and submit to Purchasing or Originating Department.

**MANDATORY REVIEW**

Complete Department Goal Setting Form, attach to Solicitation Document and forward to the OEBO for the Goal Setting Committee.

\*A Solicitation Signature Page should be attached and signed at each step of the review process.

**GOAL SETTING**  
**Project Summary Worksheet**  
 Availability Adjustment/Weighting

ORIGINATING DEPARTMENT: Airports, Maintenance

DATE: March 15, 2024

SOLICITATION NAME: Terminal Door Replacement

PROJECT No. 24-061/DJ

TYPE OF SOLICITATION: IFB

CATEGORY: GOODS & OTHER SERVICES

SCOPE OF PROJECT:

Furnish all material, tools, machinery, equipment, supplies, labor, and supervision necessary to remove and replace sixteen (16) concourse hollow metal security doors.

COMMODITY CODE	PRIMARY DISCIPLINE/TRADE DESCRIPTION	ESTIMATED COST	PERCENTAGE OF PROJECT COST
91014	Door Installation, Maintenance, and Repair (Metal)	\$400,000.00	100.00%
			0.00%
			0.00%
			0.00%
			0.00%
			0.00%
			0.00%
			0.00%
			0.00%
			0.00%
			0.00%
		\$400,000.00	100.00%

**AVAILABILITY**

COMMODITY	RACE/ETHNICITY							Total S/M/WBE	NON-S/M/WBE	TOTAL FIRM	PERCENT OF WORK
	SBE	WBE	M/WBE	AABE	NABE	HABE	ABE				
91014	2		5	3		2		7	35	42	100.00%
0			0					0	0		0.00%
0			0					0	0		0.00%
0			0					0	0		0.00%
0			0					0	0		0.00%
0			0					0	0		0.00%
0			0					0	0		0.00%
0			0					0	0		0.00%
0			0					0	0		0.00%
0			0					0	0		0.00%
0			0					0	0		0.00%
<b>Total</b>	<b>2</b>	<b>0</b>	<b>5</b>	<b>3</b>	<b>0</b>	<b>2</b>	<b>0</b>	<b>7</b>	<b>35</b>	<b>42</b>	<b>100.00%</b>

**COMMODITY AVAILABILITY**

COMMODITY	SBE	WBE	M/WBE	AABE	NABE	HABE	ABE	Total S/M/WBE	NON-SM/WBE	WEIGHT	
91014	0.04762	0.00000	0.11905	0.07143	0.00000	0.04762	0.00000	0.16667	0.83333		1.000
0	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000		0.000
0	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000		0.000
0	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000		0.000
0	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000		0.000
0	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000		0.000
0	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000		0.000
0	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000		0.000
0	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000		0.000
0	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000		0.000
0	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000		0.000
<b>TOTAL</b>	<b>0.04762</b>	<b>0.00000</b>	<b>0.11905</b>	<b>0.07143</b>	<b>0.00000</b>	<b>0.04762</b>	<b>0.00000</b>	<b>0.16667</b>	<b>0.83333</b>		
<b>X 1</b>	<b>4.76%</b>	<b>0.00%</b>	<b>11.90%</b>	<b>7.14%</b>	<b>0.00%</b>	<b>4.76%</b>	<b>0.00%</b>	<b>16.67%</b>	<b>83.33%</b>		

YTD UTILIZATION:

SBE	MBE	WBE	AABE	NABE	HABE	ABE

**GOAL SETTING**  
**Project Summary Worksheet**  
Availability Adjustment/Weighting

ORIGINATING DEPARTMENT: Airports, Maintenance

DATE: March 15, 2024

SOLICITATION NAME: Terminal Door Replacement

PROJECT No. 24-061/DJ

TYPE OF SOLICITATION: IFB

CATEGORY: GOODS & OTHER SERVICES

**AVAILABLE APIS:**

SBE Price Preference

**DEPARTMENT RECOMMENDED API:**

SBE Price Preference

*Megan Davis*

03/28/2024

DEPARTMENT REPRESENTATIVE NAME

*Megan Davis*

03/28/2024

DEPARTMENT REPRESENTATIVE SIGNATURE

**OEBO RECOMMENDED API:**

SBE Price Preference

Terry Newton

04/10/2024

OEBO REVIEWER NAME

*Terry Newton*

04/10/2024

OEBO REVIEWER SIGNATURE

GOAL SETTING COMMITTEE DETERMINATION

Ordinance Reference: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

GOAL SETTING COMMITTEE CHAIRPERSON NAME

GSC DATE: \_\_\_\_\_

GOAL SETTING COMMITTEE CHAIRPERSON SIGNATURE